



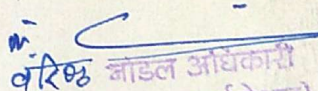
Instructions to use the Model Forms for documentation

1. The deeds in word format are editable. Deeds in pdf format can be printed and necessary fields can be filled.
2. The consideration and other information affecting the chargeability of the instrument shall be provided correctly and factually so that proper stamp duty and other charges are levied during registration process by the Registering Authority. If there is suppression of facts leading to loss of revenue, then the parties are liable for prosecution besides collecting legitimate revenue from the parties as per law in vogue.
3. The scheduled property details shall be given clearly. The description of the property shall be such that it is identifiable according to Registration law and rules made there under.
4. He / She shall give accurate information regarding parties. There should not be any spelling mistakes. The description of parties should be complete and free from mistakes along with the addresses.
5. The citizen shall carefully draft the document by incorporating clauses and/or amending/deleting the clauses in the model forms.
6. If parties commit any clerical error in document that may lead for rectification of clerical error by executing a rectification deed subsequently. Therefore, the parties are advised to take all required care and caution during preparation of document to avoid unnecessary round of tours to the offices for getting rectification deed(s) registered.

Disclaimer: Department owns no responsibility for the clauses / covenants used in the model documents. It is up to the parties to use them or modify them. The parties may prepare document suiting to their needs without depending on the model documents provided. Department knows that each transaction / document is unique. Therefore, parties are advised to take all the care in preparation of document to record legal rights and obligations properly required under various laws.


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उत्तराखण्ड देहरादून


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